



Urbana Middle School PTSA General Membership Hybrid Meeting Notes Tuesday, September 13th, 2022 at 7:00 PM

In Person Attendees:

Angie Bruhn, PTSA
Tanvi Chaturvedi, SGA
Rachel White, PTSA
Jessica Renner, PTSA
Alicia Remesz Guerrette, PTSA
Preeti Menon, PTSA
Kena Desai

Shari Mostofi
Kim Kile
Katie Conlee-Griffin
Caroline Dufossé
Praveen Chaturvedi
Elismary Rodríguez

Zoom Attendees:

Drew Kibler, UMS Principle
Maurica Price
Jessica Byrne
Ryan Williams

Tammy Bailey
Chintimini Keith
Patty Hude

Welcome Remarks and Board Introductions

Present and Approve

- May 2022 Meeting Notes – Vote on the approval of the last general meeting minutes. The meeting minutes were published on the UMS PTSA website and emailed to PTSA membership ahead of the September meeting.
Meeting Notes Approval: Caroline Dufossé – motion to approve; Kim Kile – seconded the motion. All were in favor to approve.
- Audit – Presented by Alicia Remesz Guerrette and Rachel White.
 - Audit committee members.
 - Not check signers
 - Found discrepancies in 2021 audit which resulted in funds being added to the 2022 budget
 - Audit Approval: Caroline Dufossé – motion to approve; Kim Kile – seconded the motion. All were in favor to approve.
- Treasurer’s Report – Presented by Alicia Remesz Guerrette.
 - July expenses carried over from previous year which included 8th grade graduation and staff appreciation.
 - August had approx. \$1,800 in dues which includes \$700+ in parents donations
 - \$10,200 funds currently in the PTA budget
 - Filing Treasurer’s report for July & August



- This year's budget approval
 - Carryover from last year \$9,300
 - Expenses to date include:
 - Website, Insurances, banking software, etc
 - Motion to move funds between line-items within categories
 - Katie Conlee-Griffin – motion to approve; Kim Kile – seconded the motion. All were in favor to approve.
- ByLaws – Presented by Rachel White
 - Rewritten every three years
 - MD PTA had discrepancies and our PTSA bylaws were not submitted
 - UMS PTSA is part of the Free State PTA convention
 - Consistent with previous bylaws, highlights include:
 - Board comprised of a president, two vice presidents, one secretary and a treasurer.
 - Three days notice before an ad hoc meeting
 - Committee chairs term at least a year
 - Five general membership meetings, if there's a change of date, seven-days notice will be given
 - Annual general membership meeting is to be held in May for elections for next year's board
 - A Board representative to attend Frederick Co PTA/PTSA meetings – not happening right now.
 - Tracy Tatum – Frederick Co lead for Free State PTA
 - Bylaws approval: Shari Mostofi – motion to approve; Katie Conlee-Griffin – seconded the motion. All were in favor to approve.

SGA – Student Gov't Association; Tanvi Chaturvedi – PTSA student representative

- Decide on student activities
- Generally meets twice a month
- PTSA to support SGA
- Two dances – 8th grade dance & all-school/Halloween Dance

Success Stories

- Staff lunches & dinners – three events so far using donations from businesses
- Back to School Night – had new 76 membership sign ups
- PTSA Membership – current members 207 members. Our goal is 30% which is 345
 - Thankful for our teachers drive around Thanksgiving

Upcoming Teacher and Other Events



- Teacher vs Staff floor hockey tournament
- Mini pumpkin carving competition for the teachers that students vote on
- Working with other local PTA/PTSA for collaborative events
- Possible event – fall festival
- Staff appreciation week
- Fundraising events

PTSA Committees

- Bylaw Committee
- Membership
- Staff Appreciation
- SGA Support
- Fundraising Committee
- Spirit Wear
- Reflections
- UMS Got Talent
- Heritage Event
- Trucks 'N Tunes

PTSA on Facebook and Twitter – information regarding PTSA activities and student related activities and information is shared on a regular basis on the UMS PTSA facebook and UMS Parents group. UMS PTSA has a twitter account to share general FCPS related information and follows Mr. Kibler and shares his tweets.

Principal Remarks

- Appreciation to Angie & PTSA board to kick-off with an amazing start. Staff morale is high.
- Open house and back to school night went well.

Halloween – PTSA Board will be in car-line in costumes to drive up membership!

Questions/Comments

- Hybrid meeting option was very helpful.

Adjournment: 8:04 pm

NEXT PTA MEETING: OCTOBER 11TH at 7:00 PM in UMS MEDIA CENTER & VIRTUAL