

FINANCIAL REVIEW AUDIT REPORT

for Urbana Middle School PTA/PTSA

For the Time Period of July 1, 2019 to June 30, 2020

Date of Audit Review: 9/19/2020

BALANCE, (Date of last audit)	\$ 7432.63										
ADD RECEIPTS (for fiscal year or date of last audit to the current time)	+ \$ 9168.53										
TOTAL CASH	\$ 16601.16										
SUBTRACT DISBURSEMENTS (for fiscal year or date of last audit to the current time)	- \$ 13684.60										
BALANCE, (Date of end of audit period)(end of fiscal year)	\$ 2916.56										
RECONCILIATION OF BALANCE ON HAND											
BANK STATEMENT BALANCE (at end of audit period) Date: <u>June 30, 2020</u>	\$ 3226.73										
ADD DEPOSITS not yet credited by Bank	+ \$ 155.53										
SUBTRACT OUTSTANDING CHECKS*: <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> List Checks: </div> <div style="width: 30%;"> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Check Number</th> <th style="text-align: left; border-bottom: 1px solid black;">Amount</th> </tr> </thead> <tbody> <tr> <td>No. <u>1149</u></td> <td>\$ <u>112.67</u></td> </tr> <tr> <td>No. <u>1148</u></td> <td>\$ <u>353.06</u></td> </tr> <tr> <td>No. _____</td> <td>\$ _____</td> </tr> <tr> <td>No. _____</td> <td>\$ _____</td> </tr> </tbody> </table> </div> <div style="width: 30%; text-align: right;"> Total Outstanding Checks - \$ <u>465.70</u> </div> </div>	Check Number	Amount	No. <u>1149</u>	\$ <u>112.67</u>	No. <u>1148</u>	\$ <u>353.06</u>	No. _____	\$ _____	No. _____	\$ _____	
Check Number	Amount										
No. <u>1149</u>	\$ <u>112.67</u>										
No. <u>1148</u>	\$ <u>353.06</u>										
No. _____	\$ _____										
No. _____	\$ _____										
*use back of form for additional checks.											
FINAL CHECKING ACCOUNT BALANCE on	\$ 2916.56										

ATTACH COPY OF ANNUAL REPORT (actual expenditures compared to the approved budget showing all line items and approved adjustments)

Certification of Audit Committee: We have examined the annual report and financial records of the treasurer of Adrienne Edgell PTA/PTSA for the period of 2019 to 2020 and find them to be:

- ☒ correct
☐ incomplete
☐ substantially correct with the following adjustments (list adjustments)
☐ incorrect (list reasons)

Auditor's Signature

Date

	9-19-2020
	9/19/20
	9/19/2020

Provide comments that should be brought to the attention of the PTA:

Please send or fax a copy to MD PTA at
 fax #: 410-760-6344
 mail to MD PTA, 5 Central Ave. Glen Burnie, MD 21061
 or email to office@mdpta.org

Urbana Middle School PTSA

2019-2020 Year End Report

	Budgeted 2019-2020	Actual 2019-2020
INCOME		
PTA Membership (includes \$221.57 Paypal fees)	\$2,500.00	\$6,979.70
Donations	\$3,000.00	\$0.00
Fundraising	\$15,000.00	\$2,188.83
Reflections	N/A	\$0.00
TOTAL INCOME	\$20,500.00	\$9,168.53
Balance from previous year	\$7,114.83	\$7,432.63
Total including existing balance	\$27,614.83	\$16,601.16
EXPENSES		
Organizational Expenses		
State/National PTA Dues	\$850.00	\$722.50
Local Council Dues (Fredk Cty)	\$150.00	\$127.50
Liability Insurance	\$230.00	\$226.00
Operating/Business Expense		
Business Supplies/Website	\$250.00	\$254.00
Tax Prep/Filing	\$0.00	\$0.00
Banking Fees (returned checks, supplies)	\$50.00	\$0.00
Electronic Payment Fees	\$150.00	\$781.43
COVID Expenses	N/A	N/A
PTA Program Expenses		
Fundraiser Expenses	\$7,000.00	\$500.00
Cultural Arts/Assemblies	N/A	\$0.00
Rachel's Challenge	\$2,800.00	\$6,226.73
Multicultural Night	\$800.00	\$477.46
Needy Student Fund	N/A	\$0.00
Reflections	\$100.00	\$0.00
Staff Appreciation	\$2,500.00	\$1,840.38
Student Activities & Clubs	N/A	\$0.00
Drawstring Bags	\$1,000.00	\$999.69
SGA	\$500.00	\$0.00
PBIS / School Store	\$1,500.00	\$1,088.88
Teacher Wish Lists/Incentives	\$500.00	\$215.08
Health/Wellness	\$2,120.00	\$224.95
TOTAL EXPENSES	\$20,500.00	\$13,684.60
Carryover for next school year		\$2,916.56